

**Charter Township of Union
Economic Development Authority Board (EDA)
Regular – Electronic Board Meeting
Tuesday November 17, 2020**

MINUTES

A regular – electronic meeting of the Charter Township of Union Economic Development Authority was held on November 17, 2020 at 4:30 p.m. as a virtual meeting through the Zoom meeting platform.

EDA nominated Ben Gunning as Chair Pro-tem for the November 17, 2020 EDA meeting. Chair Pro-tem Gunning called the meeting to order at 4:33 p.m.

ROLL CALL

Present: Figg – Mt. Pleasant, MI – Union Township, Hunter – Mt. Pleasant, MI, Smith – Mt. Pleasant, MI, Coyne – Union Township, Isabella County, Johnson – Union Township, Isabella County, Zalud – Union Township, Isabella County, Gunning – Union Township, Isabella County, Chowdhary (4:37)

Excused: Kequom, Barz

Absent: Bacon

Others Present: Rodney Nanney – Community & Economic Development Director, Amy Peak – Building Department Clerk, Sherrie Teall – Finance Director, Jim McBryde – President of Middle Michigan Development Corporation

APPROVAL OF AGENDA

MOTION by Figg SUPPORTED by Coyne to APPROVE the agenda as presented. Roll Call Vote: Ayes: Figg, Johnson, Coyne, Zalud, Hunter, Smith, Gunning. Nays: 0. MOTION CARRIED 7-0.

APPROVAL OF MINUTES

MOTION by Coyne SUPPORTED by Figg to APPROVE minutes from the October 20, 2020 regular meeting as presented. Roll Call Vote: Ayes: Figg, Johnson, Coyne, Zalud, Hunter, Smith, Gunning. Nays: 0. MOTION CARRIED 7-0.

MOTION by Coyne SUPPORTED by Figg to APPROVE minutes from the October 27, 2020 Special Informational Meeting as presented. Roll Call Vote: Ayes: Figg, Johnson, Coyne, Zalud, Hunter, Smith, Gunning. Nays: 0. MOTION CARRIED 7-0

PRESENTATIONS

- A. Jim McBryde – President of the Middle Michigan Development Corporation

PUBLIC COMMENT – No public comment offered.

REPORTS

ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS

Finance Director Sherri Teall reviewed the accounts payable for the East DDA.

MOTION by Figg SUPPORTED by Coyne to APPROVE the East DDA payables 10/21/2020 – 11/17/2020 in the amount of \$8,119.99 as presented. Roll Call Vote: Figg, Johnson, Coyne, Zalud, Hunter, Smith, Gunning. Nays: 0. MOTION CARRIED 7 – 0.

Chowdhary having technical difficulties and did not vote.

No payables for the West DDA

Finance Director Sherrie Teall reviewed financial reports.

Financial reports were RECEIVED AND FILED by Chair Pro-tem Gunning.

NEW BUSINESS

- A. Community & Economic Development Director - Rodney Nanney gave update on the “kickoff” of the project to update the East and West DDA Development Plans and Tax Increment Financing Plans. Director Nanney encouraged participation for the next 2 meetings and asked the Board to prepare some possible questions for the survey to businesses. Discussion held.

B. RFBA: Approval of Budget Amendment #2 to the East DDA fund and West DDA fund and to recommend to the Township Board of Trustees that they approve the amendment.

Community & Economic Development Director – Rodney Nanney reviewed RFBA. Discussion held.

MOTION by Coyne SUPPORTED by Smith to approve Budget Amendment #2 for the East DDA fund for Fiscal Year 2020 and recommend to the Board of Trustees. Ayes: Hunter, Coyne, Smith, Chowdhary, Figg, Johnson, Zalud, Gunning. Nays: 0. 8 – YES, 0 – NO, 3 – ABSENT. MOTION CARRIED.

MOTION by Figg SUPPORTED by Chowdhary to approve Budget Amendment #2 for the West DDA fund for the Fiscal Year 2020 and recommend for approval to the Board of Trustees. Ayes: Hunter, Zalud, Figg, Smith, Chowdhary, Johnson, Coyne, Gunning. Nays: 0. 8 – YES, 0 – NO, 3 – ABSENT. MOTION CARRIED

PENDING BUSINESS – None

DIRECTOR COMMENTS:

- Community and Economic Development Director Nanney thanked Supervisor Gunning for his service over the years and for chairing the meeting.
- Wished all a Happy Thanksgiving
- Reminded all to mark your calendars for the upcoming meetings. December 15, 2020 & January 19, 2021.

GENERAL DISCUSSION:

- Thanked Amy, Rodney and Sherrie for their support, effort and help they've gave to the Board through the challenging months with changes making these meetings be productive and run smoothly. Also thanked Ben for helping make the EDA Board productive.
- Gunning stated Rodney has been a good addition and feels he has given the EDA Board direction. Gunning is looking forward to what this EDA Board can do.

Meeting adjourned by Chair Pro-tem Gunning at 5:44 p.m.

APPROVED BY

(Recorded by Amy Peak)


Chair Kequom